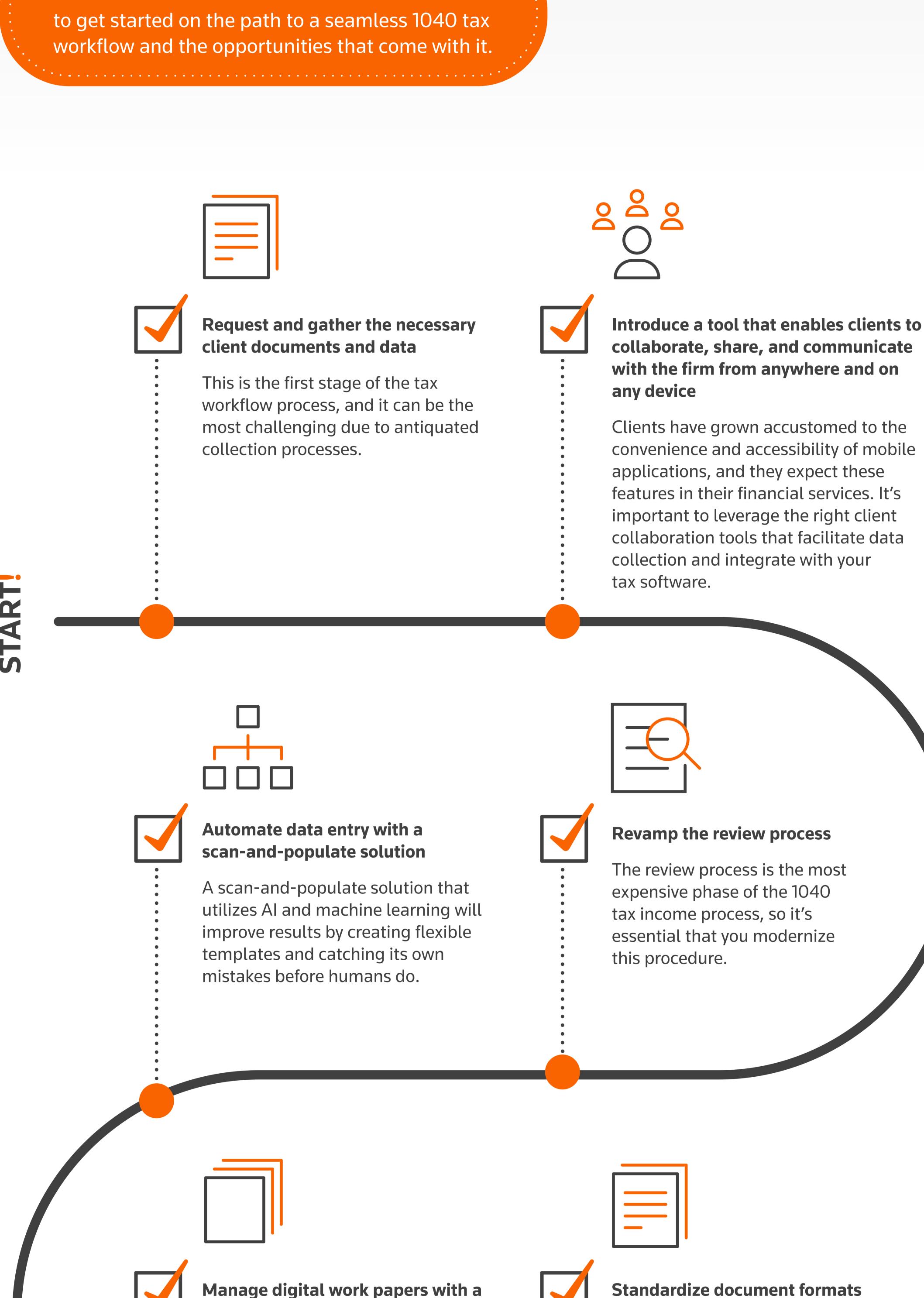


## TO STREAMLINE YOUR 1040 TAX WORKFLOW

Tax season is infamous among tax and accounting professionals for its long hours and heavy workload — pains worsened by inefficiencies in your tax workflow. These inefficiencies put a strain on your existing staff, cost your practice money, and may put you at a competitive disadvantage in attracting and retaining top talent.

But these inefficiencies are fixable thanks to advancements in technology that are making it easier than ever for tax professionals to access the tools to revamp their workflows and eliminate these frustrating inefficiencies.

## Use this checklist





tax work paper solution Powerful preparation and review

tools shorten review time. A tool like SurePrep SPbinder from Thomson Reuters® makes it easy to manage and organize digital workpapers.

In both paper and electronic

processes, lack of standardization costs firms valuable time. Documents should be organized within a management system intended for tax preparation.



minimizes review time When partners can review more

work from more managers and managers can review more work from more staff, the firm's profitability increases. This can be accomplished with a solution that minimizes review time.



easy to deliver final tax returns, tax payment vouchers, and the firm's invoice

Today's clients expect the ability to use e-signatures to sign Form 8879 authorization and make tax payments from their mobile phones. Implementing the right 1040 client collaboration software makes this possible.



data mining tools These tools can provide growth

opportunities by identifying clients who fall into specific categories that are ideal for additional tax advisory services.



fast tax software Choose software that gives your

practice room to grow. A fast solution will allow you to spend less time on returns and more time on keeping your staff and clients happy while growing your business.

Want to learn more about streamlining your 1040 workflows? Download and read out white paper with:



"Find your flow: How to transform your 1040 workflow.